

FAMILY ENGAGEMENT TEAM MEETING MINUTES - QUARTER 1	
Location:	Dodge Traditional Magnet Middle School
Date:	9/27/2023
Attendance:	James Roberts, Brenda Meneguín, Lisa Ash, Maura McKechnie, Madeline Patterson, Emily Beutel, Narda Olivares

AGENDA ITEMS	DISCUSSION NOTES	RESPONSIBLE FOR FOLLOW-UP
1 - Guidelines for Family and Community Engagement at School Sites document	1 - Review as a team	1 - Arvayo
2 - Curricular Focused Event for Semester 1 - must be completed by December 22, 2023	2 - Ruby Bridges Walk to School Day/Fit Week (Week of Nov 13th). Week-long activities for students during the day at school. Activities include walking during the day, involve Choir/Crull. Jensen, Mills, Roberts with activities. Create student Passport/Bookmark with stamps and swag items.	2 - Next Steps include solidify Family Engagement Event date/time and planning session (Nov 15, 5:00pm tentative)
3- PTC Data	3 - We had a total of 58 students and 112 parents in attendance.	3 - None
4 - Upcoming: Family Engagement Survey to all parents/guardians	4 - Send to families no later than 10/31/23. Meneguín can send ParentLink email, text, and in October newsletter; Arvayo will push out via site's two social media accounts, website.	4 - Meneguín & Arvayo. Plan to push out starting Tuesday, 10/17